

# CATV MEETING JANUARY 15, 2015 AGENDA

1. Budget discussion re: Fiscal Year 2015-16
  - a. Discuss process for establishing the 2015-16 budget proposal
  - b. Changes from previous year ie; reductions and increases
    - Increases - lease / rent, minor increases in web fee, efax
    - Decreases - Employee health insurance - Change from POS to POP
    - Estimated savings will be \$2,500.00 per employee per human resources
  - c. Operational costs - A change will be made in how we address capital improvements
    - We will now consider capital improvements separately from the regular budget.
    - Capital improvements will be deducted from capital reserve (Fund Balance)
    - Due to the reduction in available capital reserves we will ask the city to address expenditures related to both city halls from their CIP budgets.
  - d. Capital needs - GFTV needs additional capital resources to address the ageing infrastructure at city halls and at the station. Possible solutions are...
    - This year requesting \$11,713.00 per city and \$29,898.00 for station.
    - \* Request capital grant from Time Warner Cable to be paid for by a loan which would be derived from increasing the franchise fee from 3% to 5% to cable customers.
    - \* Cities would include capital improvements in their individual CIP budgets
    - \* Cities could increase 40% allocation in years where capital requirements exceed GFTV's ability to meet expense.
2. Request from cities for revenue payment schedule - Auburn would provide us with a document on an annual basis outlining the payments received from each city and what fiscal year they represent. This would enable us to more effectively evaluate our residual fund balance as it relates to our annual budget requests.
3. City Hall Production Equipment - We have completed the first phase of preparation for both city halls to accept new upgrades for video production equipment. Great Falls TV staff spent about a week at each facility installing a production desk and audio wall racks to make the production environment more efficient . We also cleared up and stabilized all of the cables and added some new power supplies. Approximate cost was \$2,000.00. Lewiston also received a new 4 bank monitor for their surveillance cameras.
4. Programming - GFTV recently covered the annual College For Me Event.
  - We also produced and created a PSA for Auburn's new ambulance service.
  - We are currently working on PSA's to air prior to city meetings.
  - Programming is undergoing changes and updates with new shows.
  - Margaret Craven and Dick Wagner will be starting a new show featuring people in L/A.
5. We still have vacancies on the board - 5 in Auburn and Lewiston ?